



COUNCIL AGENDA

Monday, July 15, 2024 – 7:00 pm
Waynesville Municipal Building, 1400 Lytle Road

- I. Roll Call
- II. Pledge of Allegiance
- III. Mayor (for purposes of acknowledgments)
- IV. Disposition of Minutes of Previous Meetings
Council, June 17, 2024 at 7:00 p.m.
- V. Public Recognition/Visitor's Comments (A five minute per person time limit will be allowed for each speaker unless more time is requested and approved by a majority of the council)
 - Ned Denlinger on behalf of Waynesville Community Church
- VI. Old Business
- VII. Reports
 - Standing Council Committees
 - a) Finance Committee
 - b) Public Works Committee
 - c) Special Committees
 - Village Manager's Report
 - Police Report
 - Finance Director's Report
 - Law Directors Report
- VIII. New Business:
 - Review of Applicants for Open Council Position
 - Council Representative for Planning Commission
 - Warren County Water & Sewer Department Requesting Waiver of Charges Due to Water Leak

Legislation:

Reading of Ordinances and Resolutions:

First Reading of Ordinances and Resolutions:

ORDINANCE NO. 2024-022

AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A CHANGE ORDER TO THE OPWC FRANKLIN PHASE 1 PROJECT CONTRACT, AMENDING APPROPRIATIONS FOR SAID CHANGE ORDER, AND DECLARING AN EMERGENCY

Second Reading of Ordinances and Resolutions:

Tabled:

IX. Executive Session

X. Adjournment

Next Regular Council Meeting:

August 5, 2024 at 7:00 pm

Upcoming Meetings and Events:

Finance Meeting, July 15th, 2024 @ 6:00 p.m.
MOMS Committee Meeting, July 15, 2024 @ 5:00 p.m.
Planning Committee Meeting, July 25, 2024 @ 7:00 p.m.
Public Works Committee, August 5, 2024 @ 6:00 p.m.

DRAFT

**Village of Waynesville
Council Meeting Minutes
June 17, 2024 at 7:00 pm**

Present: Mayor Earl Isaacs
Mr. Chris Colvin
Ms. Joette Dedden
Mr. Zack Gallagher
Mr. Troy Lauffer
Mrs. Connie Miller
Absent: Mr. Brian Blankenship

Village Staff Present: Jeff Forbes, Law Director; Gary Copeland, Village Manager and Director of Public Safety; Jamie Morley, Finance Director and Clerk of Council

CLERK’S NOTE- This is a summary of the Village Council Meeting held on Monday, June 17, 2024.

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Mayor Isaacs called the meeting to order at 7:00 p.m.

Roll Call – 6 present

Mrs. Miller made a motion to excuse Mr. Blankenship and Mr. Gallagher seconded the motion.
Motion – Miller
Second – Gallagher

Roll Call – 6 yeas

Mayor Isaacs called to order the Public Hearing for the 2025 Tax Budget at 7:04 p.m. There were no questions; the public hearing was closed at 7:05p.m.

Mayor Acknowledgements

Mayor Isaacs said that there still are a lot of things going on around town, but all the projects are coming along and looking good.

Ms. Dedden motioned to cancel the Council meeting scheduled for July 1, 2024 and Mayor Isaacs seconded.

Motion – Dedden
Second – Isaacs

Roll Call – 6 yeas

Disposition of Previous Minutes

Mrs. Miller made a motion to approve the minutes of the June 3, 2024 meeting and Ms. Dedden seconded the motion.

Motion – Miller
Second – Dedden

Roll Call – 6 years

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Public Recognition/visitor’s comments

Judge Loxley and Judge Fischer of the Warren County Courts presented their biennial report to Council. Judge Loxley informed Council that the court covers all of Warren County, minus Franklin, Turtle Creek, and Mason. It includes eight townships and ten municipalities, including Waynesville. Judge Loxley stated that traffic citations are down, which could be due to the low number of officers, but he added that this seems to be a trend across all the mayor’s courts. He said that the new distracted driving law took effect in the fall of 2023. Furthermore, Judge Loxley said that Ohio was the 50th state to make strangulation a felony in 2023. He also spoke about his Veteran’s Court Docket, which helps veterans reassimilate using mentorship. The recidivism rate is 11%, which is very good.

Judge Fischer told Council of other current issues facing the courts. He stated that there have been many changes at the State Legislature level that have to do with the expungement and sealing of records. This has helped many people get a second chance. He also informed Council that there will be a new Warren County Clerk of Courts in 2025. Furthermore, construction of the new court building is underway and should be completed in the fall of 2025. Judge Fischer discussed the SUCCESS Docket, which is a specialized mental health docket to help those with severe mental health or drug and alcohol addictions. The hope is to help remove the stigma surrounding mental illness and give those suffering a little extra help through education, employment, and transportation. This docket has had a lower recidivism rate. Judge Fischer also stated that Warren County Courts is involved in community outreach programs, such as government classes, mock trials, and job shadowing.

Mr. Colvin asked if there were plans to model a specialized docket for other counties. Judge Fischer explained that there are several other counties with specialized dockets, such as Brown and Adams Counties. Each docket is unique and serves the needs of each community. Chief Copeland recommended that if Council has a chance to attend a Veteran’s Docket graduation, they should attend.

Mr. Colvin asked Mr. Teeters if he could address Council about AES’s plans to update the electric system. Scott Teeters, 1900 Dryden Road, stated that AES is updating its system as it is 20 years old. In August 2024, a 3rd party will be hired to implement the updates.

Old Business

None

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Reports

Finance

The next Finance Committee meeting will be July 15th, 2024 at 6:00 p.m.

Public Works Report

Public Works was scheduled to meet on July 1st, but since the Council meeting was canceled, the next meeting will be August 5, 2024, at 6:00 p.m.

Special Committee Report

MOMS will meet on July 15th, 2024 at 5:00 p.m.

Village Manager Report

- Chief Copeland stated he was out of town last week.
- He is collecting quotes for the sidewalks along Main Street.
- Daniel from Design Homes will be meeting with Chief Copeland to discuss possible plans for a housing development on Thursday at 10 a.m.
- He received the retirement letter from Ms. Dedden.

At this time, Mayor Isaacs presented Ms. Dedden with a proclamation declaring it Joette Dedden Day and thanking her for her service to the Village of Waynesville. She will be missed.

Police Report

None

Financial Director Report

None

Law Report

Mr. Forbes stated that now that there is a vacancy on Council, the Charter states Council has 45 days to fill the vacancy, which is August 1st. Since there is no meeting on July 1st, Council will need to fill the position at the July 15th meeting. If it is not filled within 45 days, the Mayor has the right to appoint a new member to Council. Ms. Morley stated she would advertise the

vacancy and ask for applications to be submitted by July 10th for Council to review before the July 15th meeting.

New Business

Ms. Dedden stated that since July 4th falls on Thursday, she feels it would be nice to give the employees an extra day off.

Ms. Dedden motioned to give Village employees July 5th off with pay. Mr. Gallagher seconded the motion.

Motion – Dedden
Second – Gallagher

Roll Call – 6 yeas

Legislation

First Reading of Ordinances and Resolutions

None

Second Reading of Ordinances and Resolution

Ordinance No. 2024-019

An Ordinance Authorizing the Trade-In of Certain Firearms Declared to be Surplus Property

Ms. Dedden moved to amend Ordinance No. 2024-019 and declare an emergency, and Mr. Colvin seconded the motion.

Motion – Dedden
Second – Colvin

Roll Call – 6 yeas

Mr. Colvin moved to adopt Ordinance No. 2024-019 as an emergency, and Mr. Lauffer seconded the motion.

Motion – Colvin
Second – Lauffer

Roll Call – 6 yeas

Ordinance 2024-020

Adopting Chapter 114 of the Village of Waynesville Codified Ordinances Regarding Mobile Food Service Operations and Amending the Village Fee Schedule to Adopt the Related Permit Fee

Mr. Forbes stated that the blank amount for the fee needs to be filled in before the Council can consider adopting the ordinance. Mr. Lauffer added he is opposed to this ordinance and does not feel there is a legitimate reason to charge for food trucks. He asked Chief Copeland if there had been an issue with food trucks. Chief Copeland stated that there recently was an incident where

a food truck had people ordering in the street rather than on the sidewalk, which caused a safety risk. The police had to have the truck move. Mr. Forbes stated that Council needs to decide on 1) the amount to charge for a permit and 2) if they want to adopt the ordinance at all. Mr. Gallagher stated he thought the purpose of the fee was to account for administrative time, police services, and wear and tear on the streets. Mr. Gallagher asked how long the permit was for. Mr. Forbes responded that it is good for 30 days, but a truck can only be parked at one location for no longer than 72 hours.

Mr. Colvin stated that during the Finance Committee meeting, there was a discussion concerning food trucks under a Special Events Permit. These trucks are paying to be part of the event, and the event coordinators are collecting insurance and certificates for trucks. It was discussed that there is an exemption for the Sauerkraut Festival, should there be an exemption for all special events.

Chuck Dedden, 1549 Anthony Trace, believes food trucks should be required to get permits. What prevents a pizza truck from parking in front of a pizza parlor? Mr. Forbes stated that Chief Copeland can designate specific parking spaces, but the Village cannot interfere to protect businesses. Chief Copeland stated he would designate specific areas where a food truck could be set up.

Mrs. Miller moved to amend Ordinance No. 2024-020 to fill in the blank price with \$25.00, and Mr. Lauffer seconded the motion.

Motion – Miller
Second – Lauffer

Roll Call – 6 yeas

Ms. Dedden moved to amend Ordinance No. 2024-019 Exhibit A section 114.01 (C) to read “Mobile food service operations do not include vendors operating under any special event permit issued under section 94.120 of this Code”, and Mr. Gallagher seconded the motion.

Motion – Dedden
Second – Gallagher

Roll Call – 6 yeas

Resolution No. 2024-021

A Resolution Approving the 2025 Annual Tax Budget for the Village of Waynesville and Declaring an Emergency

Ms. Dedden moved to adopt Resolution No. 2024-021 as an emergency, and Mr. Colvin seconded the motion.

Motion – Dedden
Second – Colvin

Roll Call – 6 yeas

Executive Session

None

All were in favor of adjourning at 8:25 p.m.

Date: _____

Jamie Morley, Clerk of Council

Council Report

July 15, 2024

Chief Copeland

Manager

- Mrs. Joette Dedden retired from the Village Council after 13 years of service. Mayor Earl Isaacs presented her with a proclamation declaring June 17th Joette Dedden Day. The Village is accepting applications for the vacant position through July 10th, and they will be interviewed at the July 15th meeting. We wish Mrs. Dedden good luck in her future endeavors and thank her for her outstanding service to the community.



- The Village Water Department staff has been flushing, power washing, and painting hydrants throughout the Village and Township. They are scheduled to complete this project by the fall.



- Mrs. Miller, Mr. Lauffer, and I met with Daniel Earles and Lance Oakes of Oakes Tree Development on Thursday, June 20th, at 10 am. They are working on a potential development project with Design Homes. They have put some property under contract. I have shared their rough draft plans with the Village Council. I met with Bob Fox, Warren County Tax Map Supervisor, and Stan Williams, Warren County Regional Planning Commission Supervisor, in an effort to answer some procedure questions from the Village Council.

- Maintenance workers Brian and Greg have been painting yellow curbs throughout the Village. They will continue to do this through the summer.



- In 2023, we submitted a grant application to the Environmental Protection Agency Division of Drinking and Ground Water (DDAGW Grant) for equipment that was on their approved EPA guideline list and needed by the Village. On January 24, 2024, I received confirmation that we were awarded the grant for a leak detector with ipad (\$4,238.00) and handheld hydrant and valve exerciser (\$5,400.00). The EPA released the funds, and the items were ordered and received. This equipment, valued at nearly \$10,000.00, will be great tools for our daily operations as observed in the photos provided.



- The Waynesville Community Church is looking to increase their water meter, as explained in the letter provided with this report. I advised them that they would receive a credit of \$4,300.00 for their current meter to go towards an upgraded meter, but I do not have the authority to waive the additional fee. If they go to a ¾” meter, it would cost \$3,700.00 (\$8,000 – \$4,300) and if they go to a 1” meter, it will cost \$11,700.00 (\$16,000 – \$4,300). Paster Ned Denlinger has been added to the agenda to address Council for a waiver of fees.
- In 2023, the Village Council passed an ordinance (2023-037) that was a revision to the County map for Fourth Street at High Street. A subsequent investigation by Mr. Richard Elliot shows that there were no lines added in the ordinance, and this could be a legal issue down the road. I would like to revisit this issue to get it documented properly with the County Map Department with utility easements and property dedications included. The end goal is to get the lines back on the map.
- I am providing progress photos of the Third Street waterline replacement and repaving project.



- I received a call from Mr. Chris Brausch of Warren County Water and Sewer about a water leak they had at their sewer plant located in the Village. Apparently a waterline between SR42 and their basement had been leaking and has since been repaired. Tracy Guthrie of Warren County Water has provided a letter asking for assistance with this bill. A copy of the letter and water bill have been attached with this report. The gallon amount is 2,079,000 with a value of \$8,627.34. I have removed the late fees and shut-off notices until this issue has been discussed by Council.
- I will be attending a meeting on July 18th at 11 am with representatives from the Ohio Department of Transportation to discuss a mitigation plan for the traffic issues during the Sauerkraut Festival. The SR 73 bridge project will not be completed by the SKF and we will work on alternative routes and equipment needed. I have invited Fire Chief Beckett and Curt Day, Chamber President, to participate in the meeting.

- I have provided photos of the Independence Day Parade and events held on Saturday, June 29th. I want to thank the staff for their hard work and professionalism throughout the day.



Police

- The June dispatched calls for service have been included for your review. Please feel free to contact me if you have any questions or concerns.
- The Mayor's Court report for the month of June is attached and feel free to contact me or Ashley if you have any questions.
- Sgt. Denlinger's June Code Enforcement log has been included with this report. Please feel free to contact him or I with any questions or concerns.
- On June 17th, Judge Gary Loxley and Judge Rob Fischer attended the Village Council meeting and spoke about the operations and activity of the Warren County Court system.



Proclamation

In Recognition of Joette Dedden

WHEREAS, the Village of Waynesville's Council Member contributes significantly to the efficient functioning of our local government and the well-being of our community; and

WHEREAS, Joette Dedden took on the challenging position of Council Member for the Village of Waynesville. Joette devoted thirteen years of service to the Village and was a pleasant and helpful part of the Village administration team; and

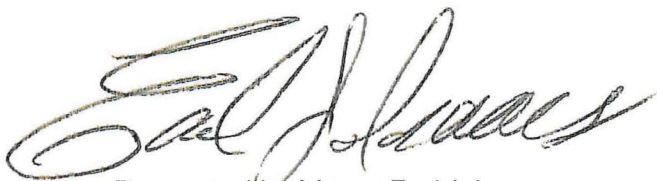
WHEREAS, Joette Dedden's dedication to the operations of the Village helped ensure the responsible management; and

WHEREAS, Joette Dedden's commitment to several boards and committees has been an integral part in the success of the Village.

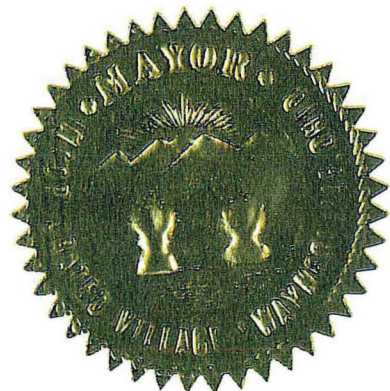
NOW, THEREFORE, I, Earl J. Isaacs, Mayor of the Village of Waynesville and the Waynesville Village Council do hereby proclaim June 17, 2024, as

Joette Dedden Day

in the Village of Waynesville and we encourage all citizens to extend their appreciation and recognize her and the vital services she provided to our community.



Presented by Mayor Earl J. Isaacs
Village of Waynesville





June 21, 2024

Mr Gary Copeland
Village Manager
Village of Waynesville
Waynesville, OH 45068

Dear Mr. Copeland,

We have recently been trying to track down a slow water leak at Waynesville Community Church. We have a company coming out soon to perform a test with tracer gas.

In the process of tracking this down, we have discovered that we have a $\frac{3}{4}$ " tap, and meter with $\frac{3}{4}$ " connections, but it is restricted internally to a $\frac{5}{8}$ " throat.

The service to our building from the meter is 1" copper. We have received quotes for the following meters:

5/8" \$4300 (this is what we have and originally paid)

3/4" \$8000 (I understand to upgrade, the \$4300 would be deducted)

1" \$16,000 (again less the \$4300)

We would at least like to upgrade to the $\frac{3}{4}$ " to match our tap size, but ideally we'd like to go to 1", since that is the size of our service. I also was told that current code is to install 1" meters.

As a church, I believe we have 22 toilets, 6 urinals, 6 showers, and a host of sinks. On Sunday mornings, just getting toilet tanks filled in a timely fashion is a struggle.

We are writing to request a waiver of the above fees in hopes of having a 1" service. We appreciate anything the Village of Waynesville can do to assist us in this project.

Sincerely,

A handwritten signature in blue ink that reads "Ned Denlinger". The signature is written in a cursive style.

Ned Denlinger

Connections Pastor

(513) 673-6347 cell



7/8/2024

Village of Waynesville Council

1400 Lytle Road
Waynesville, OH 45068

RE: Request for Waiver of Water Usage Charges Resulting From a Significant Water Leak Located at the Waynesville Wastewater Treatment Plant

Dear Members of the Village of Waynesville Council,

I am writing on behalf of the Warren County Water & Sewer Department to formally request the waiver of water usage charges in the amount of \$8,607.06 associated with a significant water leak that was discovered at the Waynesville Wastewater Treatment Plant (WWTP) on Tuesday, June 4, 2024. Below, I have provided detailed information regarding the incident and the resulting circumstances.

Incident Details:

On Tuesday, June 4th, 2024, wastewater treatment operators at the Waynesville WWTP discovered approximately 8 feet of water in the basement connected to the sludge holding tanks. At the time, the source of the water was unknown. Immediate action was taken to pump out the water to assess the problem. Unfortunately, due to the high-water level, we experienced substantial equipment damage, including multiple electrical cutoffs, the duplex sump pumps and controls, control boxes, and a new \$40,000 pump and motor, which were all submerged. The pump and motor will likely require rebuilding before they can be operational again.

After pumping out the water, it was determined that the water was entering through the drainpipe in the floor. Using our Sewer Collections Crew's camera, we identified a break in the vent portion of the drain line as the point of entry for the water. Initially, we did not suspect Village Potable Water as the source due to the depth of the drain line (approximately 30 feet) and the fact that there was no loss of water pressure at the plant, which is typically indicative of a main water line break.

With the camera still in place, we shut off the village water feed to the plant, and the water flow into the basement ceased, confirming the presence of a potable water leak.

Our sewage collections crew, utilizing a county-owned excavator, excavated a 25-foot-long trench to locate the leak. The leak was found at a 90-degree down-turned fitting in the water line.

The surrounding sand and gravel allowed the water to drain into the basement rather than surfacing, which explains why the plant maintained water pressure.

To resolve the issue, two employees worked from 7:00 AM to 4:30 PM (1 hour overtime), and six other employees worked from 7:00 AM to 7:00 PM (3.5 hours overtime). The repair required rerouting the pipe with appropriate fittings, sticks of PVC pipe, and concrete bags.

Observations and Concerns:

This incident could have potentially been avoided had proper fittings and angles been used during the initial installation of the underground water line. It appears that the line had been repaired multiple times before Warren County assumed ownership of the Waynesville WWTP.

Request for Fee Waiver:

Given the circumstances and the significant effort and resources expended to address the leak, we respectfully request a waiver of the associated water usage charges from the water leak in the amount of \$8,607.06 (2,079,000 gallons of water). This leak, likely ongoing for multiple days, only became apparent when the basement flooded. Without this flooding, the leak might have remained undetected due to the sandy soil's drainage and maintained water pressure.

Moreover, as a government entity, both the Warren County Water & Sewer Department and the Village of Waynesville share a common goal of collaboratively serving our community efficiently and effectively. Waiving these fees will help us allocate resources more effectively towards repairing and maintaining the infrastructure essential for providing continuous and reliable water and sewer services to our residents.

We believe that waiving these fees is a fair resolution, considering the pre-existing conditions, the substantial corrective measures undertaken by our department, and our shared responsibility in serving the public interest.

We appreciate your consideration of this request and look forward to a favorable response. Should you require any further information or wish to discuss this matter in more detail, please do not hesitate to contact me.

Thank you for your attention to this matter.

Sincerely,

Michael B. Zeiher

Director of Fiscal Operations

Warren County Water & Sewer Dept.

406 Justice Dr.

Lebanon, Ohio 45036

(513) 695-1642

Michael.Zeiher@co.warren.oh.us

VILLAGE OF WAYNESVILLE

1400 LYTLE RD
WAYNESVILLE, OH 45068-8482

Telephone: 513-897-8015

Office Hours:
MONDAY - FRIDAY
8:00 AM to 4:00 PM
CLOSED FROM 12:00-1:00 PM
AFTERHOURS PH #: 513-695-2525

ACCOUNT #	CUSTOMER NAME		BILL DATE		DUE DATE					
010027401	WARREN COUNTY SEWER DEPT		06/24/2024		07/16/2024		Page 1 of 1			
Service Address	Service From	To	Days	Meter Readings Previous	Current	Usage	Avg Daily Usage	CHARGE DESCRIPTION	CHARGES	
444 US RT 42	05/02/2024	05/31/2024	30	5148	7227	2079 Gal 1000	69.3	Water Street Light Water Imp	8,607.06 2.40 1.88	
444 US RT 42			0			Gallon		Storm Sewer	6.00	
444 US RT 42			0					Water Capital	10.00	
CREDITS/ADJUSTMENTS									0.00	
Last Payment received was 1,593.48 on 06/11/2024					Due by 07/16/2024			8,627.34		
NO PAYMENT DUE AT THIS TIME					On/After 07/17/2024			9,490.07		
BANK ACCOUNT WILL BE DRAFTED					Aging: 1 Monthly		2 Monthly		3 Monthly	4+ Monthly
If you have any questions about your bill, service, or need to discuss payment arrangements, please call or come by. VILLAGE OF WAYNESVILLE										

Please detach and return with your payment PAYABLE TO: WAYNESVILLE UTILITY DEPARTMENT

VILLAGE OF WAYNESVILLE
1400 LYTLE ROAD, WAYNESVILLE, OH 45068

Service Bill

WARREN COUNTY SEWER DEPT
ATTN: ACCOUNTS PAYABLE
PO BOX 530
LEBANON, OH 45036-0530

ACCOUNT NUMBER	DUE DATE	AMOUNT DUE
010027401	07/16/2024	8,627.34
BILL DATE	LATE DATE	LATE AMOUNT
06/24/2024	07/17/2024	9,490.07

VILLAGE OF WAYNESVILLE
1400 LYTLE ROAD
WAYNESVILLE, OH 45068

CALLS FOR SERVICE

From Date: 06/01/2024 12:00:00am

To Date: 06/30/2024 11:59:59pm

Type Description	Count
911 Hangup / Silent	15
Abandoned Vehicle	1
Alarm	8
Animal Complaint	2
Attempt to Locate	1
Business Check	110
Citizen Assist	8
Criminal Warrant	3
Directed Patrol	1
Disorderly Conduct/Intox. Subject	2
Domestic Violence	1
Escort	3
Extra Patrol	170
Fire - Electric Hazard	2
Fire - Fire Alarm	1
Fire - Smoke Investigation	1
Follow Up Investigation	10
Harassment/Stalking/Threats	2
Hit Confirmation	2
Intoxicated Driver	3
Juvenile	1
Lock Out	5
Medical	35
Mental Disorder	1
Missing Person/Runaway	1
Notification Only	3
Open Door/Window	1
Overdose	1
Parking Complaint	2
Phone Call	13
Prisoner Transport	1
Protection Order Violation	1
Recovered Property	1
Repo	4
Road Closure	1
Solicitor Complaint	1
Special Detail	2
Suspicious Cir/Per/Veh - Past	1
Suspicious Person	5
Suspicious Vehicle	8
Theft	2
Traffic Crash	4
Traffic Crash w/ Injuries	3
Traffic Offense	4
Traffic Stop	131
Unknown Nature	3
Vacation House Check	8
Vehicle Theft	1
Well Being Check	3
TOTAL	593

Monthly Mayor's Court Report

WAYNESVILLE MAYOR'S COURT
Cash Flow for June 2024

Page : 1
Report Date : 07/02/2024
Report Time : 10:37:00

	Current Period	Year-To-Date	Last Year-to-Date
City Revenue From:			
Court Costs			
COMPUTER FUND	\$747.00	\$3,231.00	\$4,572.00
LOCAL COSTS	\$3,231.00	\$14,027.40	\$19,486.00
Additional Costs	\$0.00	\$39.00	\$175.00
Fines			
Overpayment / Adjustment	\$0.00	\$0.00	\$0.00
City Revenue From Fines	\$9,410.00	\$41,464.61	\$47,382.14
Fees			
Fees	\$100.00	\$1,044.34	\$535.95
Miscellaneous/Other			
Miscellaneous/Other	\$0.00	\$0.00	\$-124.24
Bond Forfeits			
Bond Forfeits	\$0.00	\$750.00	\$0.00
Miscellaneous/Other			
Bond Administration Fees	\$0.00	\$0.00	\$0.00
Total to City:	\$13,488.00	\$60,556.35	\$72,026.85
State Revenue From:			
Court Costs			
VICTIMS OF CRIME	\$747.00	\$3,222.00	\$4,508.00
DRUG LAW ENFORCEMENT FUND	\$280.00	\$1,204.00	\$1,718.50
INDIGENT DEFENSE SUPPORT FUND	\$2,070.00	\$9,100.00	\$12,560.00
Fees			
Fees	\$0.00	\$30.00	\$60.00
Total to State:	\$3,097.00	\$13,556.00	\$18,846.50
Other Revenue From:			
Court Costs			
INDIGENT DRIVER ALC TREATMENT FUND	\$120.00	\$516.00	\$736.50
Restitution			
Restitution	\$0.00	\$0.00	\$597.27
Total to Other:	\$120.00	\$516.00	\$1,333.77
TOTAL REVENUE *	\$16,705.00	\$74,628.35	\$92,207.12
*Includes credit card receipts of	\$4,525.00	\$22,346.00	\$25,149.11

END OF REPORT

Code Enforcement

Date	Address	Violation (ORD)	Deadline	1st Notice	2nd Notice	Citation	Resolved
5/17/2021	599 Chapman St	Roofs and Drainage, Sidewalks and Driveways, Exterior of Premises, Exterior Walls		5/25/2021			
		Needs condemned.					
6/21/2021	103 N Third St	Overhang Extensions, Rotting deck boards, Windows and Door Frames, Rotting soffit, Brush, Roofs and Drainage		6/21/2021			
8/30/2021	264 N Main St	Home Occupations, Sanitation, Parking, Outdoor Storage, Accessory Structures, Storage of Junk, Disabled Vehicles and Rubbish on Premises, Exterior of Premises, Roofs and Drainage, Stairways, Decks, Porches and Balconies, Handrails and guards, Window and Door Frames, Accumulation of Rubbish or Garbage, Disposal of Rubbish or Garbage	10/5/2021	8/30/2021	9/2/2021	10/18/2021	
		Pre-trial scheduled for 3rd time on 02/16/2022					
		Plea and Sentencing scheduled for 04/21/2022					
		Plea and Sentencing rescheduled for 5/19/2022					
		Appears repairs have been started 05/02/2022					
10/4/2021	127 North St	Roofs and Drainage, Weeds, Exterior of Premises, Overhang Extensions		10/5/2021			
11/15/2021	575 Royston Dr	Outdoor Storage, Junk Motor Vehicles		11/16/2021			
2/2/2022	599 Chapman St	Roofs and Drainage, Sidewalks and Driveways, Exterior of Premises, Exterior Walls Front painted		2/4/2022	10/24/2022		
3/21/2022	262 Edwards Dr	Junk Motor Vehicles, Outdoor Storage, Accumulation of Junk		3/22/2022			
3/21/2022	225 Edwards Dr	Outdoor Storage, Accumulation of Rubbish or Garbage		3/22/2022			
3/28/2022	120 N Main St	Accumulation of Rubbish or Garbage, Brush		3/29/2022			
4/4/2022	47 N Third St	Overhang extensions, Exterior of Premises		4/11/2022			
4/4/2022	39 W Ellis Dr	Boat parked in grass		4/11/2022			
4/4/2022	15 S Third St	Exterior of Premises		4/11/2022			
		Working on getting estimates for repairs 05/01/2022					
4/4/2022	168 High St	Outdoor Storage		4/11/2022			
4/4/2022	272 North St	Exterior of Premises, Exterior Walls, Roofs and Drainage, Window and Door Frames, Accumulation of Rubbish or Garbage, Storage of Junk, Disabled Vehicles and Rubbish on Premises, Weeds		4/11/2022			
6/6/2022	55 N US Rt 42	Accessory Structures		6/13/2022			
6/6/2022	83 N Third St	Siding		6/13/2022			
6/27/2022	825 Franklin Rd	Cut down tree needs removed		7/19/2022			
7/18/2022	552 North St	Parking in Grass, Junk Motor Vehicle, Front Steps, Soffit Gutters		7/19/2022			
9/19/2022	102 N Main St	Soffitt		9/20/2022			
9/26/2022	274 S Main St	Window Frames, Trees over neighbor's property, Outdoor Storage, High Weeds		9/27/2022			
9/26/2022	207 N Main St	Siding		9/27/2022			
9/26/2022	207 S Third St	Trees over street, Weeds		9/27/2022			
9/26/2022	273 S Main St	Dead Tree		9/27/2022			
		Letter returned, spoke with property owner and will have		10/17/2022			

Code Enforcement

		removed				
9/26/2022	535 Franklin Rd	Dead Tree		9/27/2022		7/31/2023
		H/O says tree is alive but will have a arbohist checked it for disease in spring, contact with H/O via email				
10/17/2022	157 N 4th St	Weeds, Siding	10/31/2022	10/18/2022		
		Progress made, extension granted		12/5/2022		
10/17/2022	179 N 4th St	Outdoor Storage, Accumulation of Junk	11/7/2022	10/17/2022		
10/17/2022	255 N Third St	Exterior Walls, Roofs and Drainage Improvements made	11/21/2022	10/17/2022		
10/24/2022	650 High St	Outdoor Storage, Accumulation of junk, Weeds	11/1/2022	10/25/2022		
		Progress made				
11/14/2022	677 Robindale Dr	Bushes growing onto adjoining property	12/14/2022	11/15/2022		
		Siding has started				
4/24/2023	630 High St	Outdoor Storage, Trash, Bushes	5/8/2023	4/24/2023		6/15/2023
		Progress made				
4/24/2023	650 High St	Outdoor Storage, Trash, Bushes	5/8/2023	4/24/2023		6/15/2023
		Progress made				
4/24/2023	317 N Main St	Junk Motor Vehicle	4/30/2023	4/24/2023		4/30/2023
4/24/2023	108 N 4th St	Outdoor Storage, Camper parked in yard	4/29/2023	4/24/2023		4/30/2023
4/30/2023	15 -19 N Us Rt 42	High Grass			4/30/2023	4/30/2023
5/1/2023	396 Franklin Rd	High Grass	5/5/2023	5/1/2023		5/5/2023
5/1/2023	373 N Main St	High Grass	5/5/2023	5/1/2023		5/5/2023
5/1/2023	437 N Main St	High Grass	5/5/2023	5/1/2023		5/5/2023
5/1/2023	393 N Main St	High Grass	5/5/2023	5/1/2023		5/5/2023
5/1/2023	730 Dayton Rd	High Grass	5/5/2023	5/1/2023		5/5/2023
5/1/2023	71 N Fourth St	Washer/Dryer on porch, Mattress on porch	5/8/2023	5/1/2023		5/5/2023
5/1/2023	291 Church St	Weeds in pavement, High Grass, High Weeds	5/8/2023	5/1/2023		5/8/2023
6/19/2023	795 Preston Dr	Overgrown Trees	6/28/2023			6/28/2023
6/19/2023	53 S 4th St	Overgrown Trees	6/28/2023			6/28/2023
7/31/2023	677 Robindale Dr	Bushes growing onto adjoining property	8/7/2023	8/1/2023		
8/7/2023	95 S Third St	Trees overhanging sidewalk	8/21/2023	8/7/2023		8/19/2023
8/7/2023	393 N Main St	Tree fallen on house	8/14/2023	8/7/2023		8/19/2023
8/7/2023	1253 Lytle Rd	Bushes need trimmed	8/14/2023	8/7/2023		
8/7/2023	1140 Lytle Rd	Bushes/Trees need trimmed overhanging sidewalk	8/14/2023	8/7/2023		8/12/2023
8/7/2023	107 N Fifth St	Broken tree branch needs cut down and removed	8/14/2023	8/7/2023		
8/21/2023	295 S Main St	Bushes overhanging sidewalk	8/25/2023	8/21/2023		8/25/2023
8/21/2023	275-279 S Main St	High Grass/Weeds	8/25/2023	8/21/2023		8/25/2023
9/25/2023	941 Lytle Rd	High Grass/Weeds	9/30/2023	9/26/2023		10/3/2023
9/25/2023	121 N 5th St	Broken tree branch needs cut down and removed	9/30/2023	9/26/2023		10/15/2023
10/23/2023	Vacant Chapman St	High Grass	10/28/2023	10/24/2023		10/31/2023
11/20/2023	172 N 4th St	Stove outside	11/22/2023	11/20/2023		11/22/2024
11/20/2023	162 N 4th St	Couch outside	11/21/2023	11/20/2023		11/25/2023
11/20/2023	192 N 4th St	Toilet outside and other trash	11/22/2023	11/20/2023		11/25/2023
11/27/2023	4th St Apartments	Couchs not in dumpsters, fridges outside	11/28/2023	11/27/2023		12/1/2023
12/16/2023	162 N 4th St	Trash outside	12/16/2023	12/16/2023		12/16/2023
12/18/2023	563 Robindale Dr	Trailer parked on street	12/19/2023	12/18/2023		12/20/2023
12/18/2023	88 S Third St	Gutters, downspouts, soffit, siding, windows, doors	2/29/2024	12/18/2023		
1/29/2024	1062 Brookfield Dr	Trailer parked on street	1/30/2024	1/29/2024		1/30/2024
3/30/2024	35 N Us Rt 42	Accessory Structures	4/15/2024	4/1/2024		4/29/2024
4/20/2024	17-19 N Us Rt 42	High Grass	4/21/2024	4/21/2024		4/21/2024

DRAFT

Finance Meeting Minutes

June 17, 2024

6:00pm

Attendees: Chris Colvin, Troy Lauffer, Joette Deddin

- No meeting minutes to approve, Troy advised his cell phone was to capacity after the last meeting and when he attempted to transfer the minutes to his computer, there was no volume. Still trying to rectify the situation.
- Joette is retiring and this is her last meeting. Joette Made a motion to make Chris Colvin the chairman.
- A vote was taken and approved for Chris Colvin to chair the next meeting.
- Joette asked that whoever fills the vacant seat in Finance, that it is someone with knowledge in finance, or have Connie Miller come back.
- Troy said Connie is on public works already, and felt we need to ask if anyone is interested. Troy expressed that he had no knowledge of the Finance side but has figured it out.
- Jamie said she is not reconciled and that she is \$26.19 off and can't find the \$26.19
- Joette said we should consider raising the income tax up to the 1%, because every year we have to pull \$200,000 from the General fund to pay Police. Which is the money we get from interest on the sweep accounts.
- Jamie's reports could not be completed because she did not receive the receipts from the new water department girl, Christie Snook. Christie went on a 2 week unpaid vacation.
- It was discussed how to not have an issue with the water department in the future.
- Food services operations fee will be discussed and voted on at the council meeting. Joette thinks \$100 because it takes away from the other establishments. We discussed we cant charge just based on that. Troy said it should be \$0 dollars.
- Budget was briefly discussed. Jamie has not yet reconciled. Once finished, she will look at appropriations and determine if any amended certificates are required.

Meeting adjourned at 6:48pm.